# Letter of Intent

Organizations interested in applying for funding under this RFP are strongly encouraged to submit a letter of intent (LOI) on their organization’s letterhead and attach the Eligibility Form. The Eligibility Form is found on the second page of this document. The letter is not binding and will only be used for the purposes of planning for review panels. The LOI should be submitted by **5:00 PM** on **Friday, May 5, 2017** via email to rfp@phimc.org with the subject line “Healthy Chicago 2.0 Seed LOI”.

All LOIs should include the following information:

* Organization Name
* Contact Person Name
* Contact Person Telephone Number
* Contact Person Email Address
* ED/CEO Name
* Brief proposal summary (2-3 sentences maximum)

# Eligibility Form

| **Eligibility Criteria** | Please fill out the following information: |
| --- | --- |
| Be a non-profit with 501(c)(3) status. | *Is your organization a 501(c)(3) non-profit?* | *Please provide your tax ID number* |
| [ ]  Yes [ ] No | Tax ID Number: |
| Be the primary author of or have an instrumental role in the community planning process. | What was your role in the community planning process? |
| ☐ Primary author ☐ Key Collaborator |
| Be requesting funds for a project developed through a community planning process. | *What year was your community plan finalized?* | *Are the funds requested for a project that was identified in this plan?* |
| Year:  | [ ] Yes [ ] No |
| Be requesting funds that align with a Healthy Chicago 2.0 action area, goal, and/or strategy. | *Select aligned Healthy Chicago 2.0 Action Areas (Check all that apply).*  |
| [ ] Expanding Partnerships and Community Engagement[ ] Improving Social, Economic, and Community Conditions[ ] Improving Education[ ] Increasing Access to Health Care and Human Services [ ] Promoting Behavioral Health [ ] Strengthening Child and Adolescent Health [ ] Preventing and Controlling Chronic Disease [ ] Preventing Infectious Diseases [ ] Reducing Violence[ ] Utilizing and Maximizing Data and Research |
| *List all aligned Healthy Chicago 2.0 goals, objectives, and/or strategies, include the page number where they are outlined in the report.*  |
| Goal, objective, and/or strategy: |
| Be located in or serving a community identified by the economic hardship and/or child opportunity index | *Select the eligible community area targeted in this proposal:* |
| [ ] Archer Heights[ ] Armour Square[ ] Auburn Gresham[ ] Austin[ ] Belmont-Cragin[ ] Brighton Park[ ] Burnside[ ] Chicago Lawn[ ] East Garfield Park[ ] East Side | [ ] Englewood[ ] Fuller Park[ ] Gage Park[ ] Greater Grand Crossing[ ] Hegewisch[ ] Hermosa[ ] Humboldt Park[ ] Lower West Side[ ] New City | [ ] North Lawndale[ ] Oakland[ ] Riverdale[ ] South Chicago[ ] South Deering[ ] South Lawndale[ ] Washington Park[ ] West Elsdon[ ] West Englewood[ ] West Garfield Park[ ] West Pullman |