## Appendix A: Letter of Intent to Apply

**Expansion and Enhancement of**

**Medication-Assisted Treatment for Opioid Use Disorder in Chicago**

**LETTER OF INTENT TO APPLY**

Organizations interested in applying for funding under this RFP are strongly encouraged to submit a letter of intent (LOI) to apply on their organization’s letterhead with the information described below. The letter should be no longer than 1-page and be submitted as a PDF. The letter is not binding and will only be used for the purposes of planning for evaluation panels. The LOI must be submitted by **5:00 PM** on **Friday, April 14** via email to [rfp@phimc.org](mailto:rfp@phimc.org).

All LOIs should include the following information:

* Organization Name
* Contact Person Name
* Contact Person Telephone Number
* Contact Person Email Address
* ED/CEO Name
* Brief overview of key project components, including type of service delivery site, type of medication(s), location of service delivery, and collaboration partners, if applicable.